

**ROSS VALLEY FIRE DEPARTMENT
RESOLUTION 24-01**

**A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT
ESTABLISHING THE TIME AND PLACE FOR HOLDING REGULAR MEETINGS OF
THE ROSS VALLEY FIRE DEPARTMENT BOARD OF DIRECTORS AND ADDING
ITEMS TO THE AGENDA**

WHEREAS, pursuant to the government Code section 54954, the Brown Act, a legislative body shall provide by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by the body the time and place for holding regular meetings; and

WHEREAS, In 2010, Resolution 10-09 established Ross Valley Fire Department Board (“Department”) of Directors regular meetings at 6:30 p.m. on the second Thursday of each month in the months of January, March, May, July, August, and October at San Anselmo Council Chambers at 525 San Anselmo Avenue, San Anselmo CA and in the months of February, April, June, September, November, December at Fairfax Women’s Club at 46 Park Road, Fairfax, CA; and

WHEREAS, With the expansion of the Joint Powers Authority to include the Town of Ross, the meeting date of the second Thursday of each month was in conflict with the Ross Town Council meetings and the Department desired to hold its regular meetings at a single location rather than alternating the regular meeting location between Fairfax and San Anselmo; and

WHEREAS, In 2012, Resolution 12-09 established Ross Valley Fire Department Board of Directors regular meetings at 6:30 p.m. on the second Wednesday of the month, in the months of January, February, March, April, May, June, July, September, October, and November at the Ross Valley Fire Department Headquarters at 777 San Anselmo Avenue, San Anselmo CA.

WHEREAS, The Ross Valley Fire Department Board of Directors now desires to change the location and dates of their meetings, and also provide requirements for adding items to the agenda for future meetings;

NOW THEREFORE BE IT RESOLVED, This Resolution supersedes Resolutions 10-09 and 12-09 previously passed by this Board;

BE IT FURTHER RESOLVED, Effective immediately, the Ross Valley Fire Department Board of Directors establishes its regular meetings to be held at 6:30 p.m. on the second Wednesday of each month at San Anselmo Council Chambers at 525 San Anselmo Avenue, San Anselmo CA. The Board may cancel any meeting upon written notice of cancellation following any notice requirements required by law.

BE IT FURTHER RESOLVED, An agenda item may be added to a future agenda by any of the four following procedures: 1) Upon consensus while at a public meeting of a majority of members of the Ross Valley Fire Department Board of Directors (“Board”)

2) By the President of the Board through written communication to the Executive Officer; 3) By the Executive Officer of the Ross Valley Fire Department; or 4) By the Fire Chief of the Department.

BE IT FURTHER RESOLVED, agendas of the Board of Directors shall be prepared by the Fire Chief, with final approval by the Executive Officer.

I do hereby certify that the above Resolution 24-01 is a true and correct copy as passed by the Ross Valley Fire Board on January 12, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

, Board President

Samantha Stettler, Administrative Assistant